



BOARD OF TRUSTEES
Special Session Minutes
Monday, March 4, 2024
5:00 p.m.
HPLD Administration Building
2650 W. 29th Street, Greeley, CO 80631

1.0 OPENING OF MEETING at 5:00pm

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair Mary Heberlee
Vice-Chair Joyce Smock
Secretary/Treasurer Nick Nakamura
Trustee Deana Lemos-Garcia
Trustee Teresa Nuñez was excused
Trustee Gerri Holton
Trustee Michael Wailes

Quorum was established.

HPLD Staff: Dr. Matthew Hortt, Kim Parker, Natalie Wertz

Chair Mary Heberlee read the following statement into record:

High Plains Library District is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth, and honor, avoiding any impropriety or the appearance of impropriety.

1.2 Approval of Agenda

MOTION to approve the agenda: Vice-Chair Joyce Smock

SECOND: Trustee Deana Lemos-Garcia

DISCUSSION: None

VOTE: 5:0

1.3 Public Comment

There was no public comment.

2.0 ITEMS FOR INFORMATION/ACTION

2.1 Farr Regional Library/Carbon Valley Regional Library - Construction Manager at Risk RFP Release (Action) – Dr. Matthew Hortt, HPLD Executive Director

The budget for a remodel of the Carbon Valley Regional Library and Farr Regional Library was approved in December, and planning for the remodels has begun. Wember, Inc. will be used again to shepherd us through the process, and they will issue an RFP for the Construction Manager at Risk (CM@R) for the projects. Construction cost for Farr is set at \$450,000, and Carbon Valley is \$880,000.

Dr. Hortt asked for approval for Wember to issue the RFP and asked that the Board also give direction as to whether they want RFP's to continue to be brought to them before releasing the requests. The Trustees discussed the pros and cons and came to the consensus that there was no need for staff to wait for Board approval.

MOTION to approve the release of the Farr Regional and Carbon Valley Regional Libraries Construction Manager at Risk RFP: Secretary/Treasurer Nick Nakamura

SECOND: Trustee Gerri Holton

DISCUSSION: None

VOTE: 5:0

5.0 ADJOURNMENT at 5:14pm

There being no further business,

MOTION to adjourn the meeting: Secretary/Treasurer Nick Nakamura

SECOND: Trustee Michael Wailes

DISCUSSION: None

VOTE: 5:0

Upcoming meetings:

March 18, 2024 at 5:00p.m.: HPLD Board of Directors Meeting - Regular Session
Centennial Park Library, 2227 23rd Avenue, Greeley, CO 80631

Nick Nakamura

HPLD Board Secretary/Treasurer
Nick Nakamura

Kim Parker

Recording Secretary
Kim Parker