

My Library Card

Getting a Card

- There is no charge for a library card. Visit any of the locations or apply online at **www.mylibrary.us/newcard**
- Your card can be used at every location.
- A picture ID with current address is required.
- If your ID does not have the current address, a second document with current address is required.
- Borrowing privileges are limited for non-residents and those who can only qualify for electronic access.

Loan periods

- Most materials check out for 3 weeks
- Videos check out for 1 week
- Electronic materials vary
- For details, go to **www.mylibrary.us**

Checkout limits

- 50 total items
- 15 total media items (videos/cds)
- Electronic materials vary

Renewals

- Most materials renew up to 3 times if no one is waiting.
- Renew online, in person or by calling 1-888-861-READ (7323)

Fees

- Replacement fee is charged for items more than 42 days past due date.
- Items 70 days past due date have an additional fee, and are referred to a third party to recover the materials.
- Fees are assessed for damaged materials.
- Specialty Checkout items have a late fee of \$20 day
- Interlibrary loans have a late fee of \$1 day